## Volume 3

Annex 3.21b: Minute of Management Council on Formation of Instructional Committees, Teacher Council, Parents' Council, Student Council and Quality Circle.

किरीते २०६४ माडा न्याम २९ मानका महममा द्विमान हिकारी अर्फ के नेजिंगेर (मुद्रानेक ENEN CAP. WA · 8 19 08190 71017, दिज वर्12 62121. RA POL 02141 स्ति वहाद्व यावतो (अहम्से डे.को हस दुर्वि) पायप प्रताद माडेन (कापना किराह) 1. हराम 2616 करेंसक (कारे कि) भरेंसका तामी कारा कार 6. W. 867 FAMI CUT POIL (ON) B) WIENGED FRANT 1, (A. W. s.A ST. amore 4 1616 (20) 4) 16 on 137. (3h Pare 3100) क्षि. भी रिकास ( (30. Si) (9. AA Committee) रवर्षा । उथाकिका लिख ह

## Agendas:

- 1. To discuss about the formation of MUSOM Quality Standards and Standards Committee
- 2. To discuss about the MUSOM SAT and MUSOM IQAC coordination
- 3. To discuss about the publication of Annual reports and MUSOM prospectus
- 4. To discuss about the Evening MBA and MIT Program
- To discuss about the MUSOM autonomy structure and formation of MUSOM governing council and Management council and other committeesas per the autonomy guidelines of the University.

Narayan Prasad Paudel, Ph. D

Program Director

Ref: Terms of reference (TOR) of MIJSOM Quality Standards Committee (MQSC)

- 1. Each MQSC member will generate the required level of information to develop the MUSOM Quality Standards and required procedures and guidelines.
- 2. Each MQSC member will collaborate with each member of MQSC to draft the MUSOM Quality Standards and required procedures and guidelines.
- 3. Each MQSC member will attend the regular meeting of MQSC to discuss and reach the conclusions.
- 4. Each MQSC member will allocate and divide the task and jobs of MQSC to collaborate with each member of MQSC to draft the MUSOM Quality Standards and required procedures and guidelines.
- 5. Each member of MQSC will report the weekly progress on the assigned task.
- MQSC will develop and design the following procedures, guidelines, and quality standards based on the MUSOM practices and university rules and regulations and University 25 year strategic plan will be the guiding principles of the MQSC.
  - Determine the job description and code of conduct of each faculty members, program directors, deputy directors, coordinators, department heads, account and admin section, exam section library and
  - Determine the operating procedure, job description and code of conduct and major role and accountability of each of the following divisions including disciplinary action.

MUSOM Research management cell,

MUSOM Human resources development committee,

MUSOM Extracurricular committee,

MUSOM Internship and placement cell,

MUSOM Students support and guidance cell

MUSOM Grievance redressal cell

MUSOM EMIS cell

MUSOM Public information cell

MUSOM Students welfare council

MUSOM Faculty welfare council

MUSOM Alumni association

MUSOM Quality circles of students and faculty

MUSOM Examination committee

MUSOM health desk

MUSOM Class teacher/professor

MUSOM IQAEC

MUSOM SAT

MUOSM Library

MUSOM Disciplinary committee

MUSOM canteen

MUSOM Quality Standards Committee (MQSC) will submit the detail reports within the period of one month (

MUSOM will provide the remuneration as per the outcomes of the MUSOM Quality Standards and procedure guidelines based on university rule and MUSOM standards.