## Volume 9 Annex 9.118b: Minute of Management Council on Public Information Cell.

आजि क्रिनि २०६४ माहा न्याम २९ मलका अहममाद्रिन्मान्यत ह्यान कर्ण के रेजिकेन्ट (क्रियांक) - स्क्रीनिका अहमहा एक अ. पा क्रिकी 150 57. 8/19 0819 ( 2127) - y on a (ne) मत्वील उपस्कितिका वती क्रिकाम्यार 51. 8FM 0313 (तिहास: प्रा. प्र. विम विश्वाद्व) (16 FM GENT. RA PO ( 9 E147 13 A (9 20065) (16 म्प लिक डा. नपायप पुताद भाउड्या (कार्य है कार दिस द्वार्य) हा. हराम स्माद अन्तिक (कारे कि) भरेतकर तमार देगान G. VA. 80 ( जाउन) ट्यू निवारि (कारे कि) पाडणकार मिकार (h. p. s.A SI. amde 4 4616 (20 7 ( Syra) ") (2) कर्त जिल्ह के दिन (उसे नियंत्रक) हैं द्रा . के कि प कार्य भूत (ए.कम्प्र. तमिल डी. सि.भी निजान ( RAT 2827 2011 (34.51) (9. AA Committee) Light हुन जियार रवड्डा (32) किंग तिल हुरके 823672931 Agendas: 1. To discuss about the formation of MUSOM Quality Standards and Standards Committee To discuss about the MUSOM SAT and MUSOM IQAC coordination

To discuss about the publication of Annual reports and MUSOM prospectus

To discuss about the Evening MBA and MIT Program

To discuss about the MUSOM autonomy structure and formation of MUSOM governing council and Management council and other committees as per the autonomy guidelines of the University. Narayan Prasad Paudel, Ph. D

Program Director विद्यो क्षि आवमक (१ हा 46141800

Ref: Terms of reference (TOR) of MIJSOM Quality Standards Committee (MQSC)

- 1. Each MQSC member will generate the required level of information to develop the MUSOM Quality Standards and required procedures and guidelines.
- 2. Each MQSC member will collaborate with each member of MQSC to draft the MUSOM Quality
- 3. Each MQSC member will attend the regular meeting of MQSC to discuss and reach the conclusions.
- 4. Each MQSC member will allocate and divide the task and jobs of MQSC to collaborate with each member of MQSC to draft the MUSOM Quality Standards and required procedures and guidelines.
- 5. Each member of MQSC will report the weekly progress on the assigned task.
- 6. MQSC will develop and design the following procedures, guidelines, and quality standards based on the MUSOM practices and university rules and regulations and University 25 year strategic plan will be the
  - Determine the job description and code of conduct of each faculty members, program directors, guiding principles of the MQSC. deputy directors, coordinators, department heads, account and admin section, exam section library and
  - Determine the operating procedure, job description and code of conduct and major role and accountability of each of the following divisions including disciplinary action.

MUSOM Research management cell,

MUSOM Human resources development committee,

MUSOM Extracurricular committee,

MUSOM Internship and placement cell,

MUSOM Students support and guidance cell

MUSOM Grievance redressal cell

MUSOM EMIS cell

MUSOM Public information cell

MUSOM Students welfare council

MUSOM Faculty welfare council

MUSOM Alumni association

MUSOM Quality circles of students and faculty

MUSOM Examination committee

MUSOM health desk

MUSOM Class teacher/professor

MUSOM IQAEC

MUSOM SAT

MUOSM Library

MUSOM Disciplinary committee

MUSOM canteen

MUSOM Quality Standards Committee (MQSC) will submit the detail reports within the period of one month o

MUSOM will provide the remuneration as per the outcomes of the MUSOM Quality Standards and procedure a guidelines based on university rule and MUSOM standards.