

Volume 7

Annex 7.103a: The MUSOM Operating
Regulations and Implementation
Guidelines – 2023, (pp 72-73).

Section XII

Extracurricular and Social Attachment

11.1 Centre for Communication and International collaboration (CCIC)

MUSOM Centre for Communication and International Collaboration (CCIC) is established to enhance the language proficiency of the students. It coordinates with British Council, American Embassy, and other professional organizations to enhance quality on language and communication skills. It also provides additional language packages based on the need of community and other academic institutions. Learning a second or third language is challenging and beneficial from various perspectives to the students, staffs and faculties of academic institution more specifically the students of MUSOM.

MUSOM CCIC also coordinates with the teachers and students from the various institutions of Nepal as well as abroad focusing to India, China, Australia, The USA, The UK and European countries. This centre mainly focuses the following areas;

- a. Teaching and Training of Language Skills and other related skills of communication

MUSOM CCIC provides training, workshop and seminar for the overall development of students, staffs and teachers in language and communication related areas.

- b. MUSOM CCIC makes connectivity and builds professional relationship with various universities and colleges as well as other related organizations, conducts various required activities, and follows up the impact of those activities periodically. Specifically, the coordinator explores and accesses various institutions for sustainable collaborations in various areas of mutual benefits through inclusive community empowerment and resource sharing, particularly focusing on student learning, exposure, networking, placement as well as research for bilateral and multilateral benefits. CCIC is committed to ensuring that the key actors including teachers, students, professionals and researchers that fuel competitiveness and innovation are more internationally connected, by offering opportunities for international training and collaborative international innovation, study and research. CCIC promotes International education which is about the mobility of students and scholars who go to another part of the world to study, research, or teach. ... The primary goals of international education are furthering knowledge and cultural capital, learning about places and cultures, and gaining intercultural skills in the process.

11.2 Working Procedure of MUSOM CCIC

- a. MUSOM CCIC Prepares MUSOM International English Language Teaching and Testing Course and implement it for BBA and MBA students.
- b. It coordinates with the director, MBA and BBA coordinators at the time of planning and implementation of the various projects, trainings, workshops, seminars etc.
- c. It makes contract with various scholars and institutions and charges financial resources (fee and other resources etc.)
- d. It coordinates with Management Council of MUSOM to determine the allowances and payment for the trainings, workshop and seminars conducted by external experts and agency.
- e. It conducts initial level relationship with various national and international universities and colleges for the MoU to exchange students and faculties.
- f. Explore the various programs of short, mid and long term periods in different areas of collaborations.
- g. Searches various institutions at national and international level and approaches them with clear areas of mutual collaboration.

- h. Identifies resource requirements for institution and coordinates between the institution and sources of financial, technical and skill based resources.
- i. Identifies the key officials of those institutions and establishes and maintains communication with the stakeholders
- j. Maintains the records of all functions and proceedings undertaken based on respective institutional policy and continuously report the senior authority about the status and progress underway.

11.3 MUSOM International English Language Teaching and Testing System [MIELTTS]

For
The Students of BBA

The HOD,
Centre for Communication and International Collaboration
Mid-West University School of Management (MUSOM),
Surkhet, Karnali Province, Nepal

The Project Proposal of the Curriculum of MUSOM INTERNATIONAL ENGLISH LANGUAGE TEACHING & TESTING SYSTEM (MIELTTS) is guided by the **MUSOM Operational Plan (MOP) 2019'**. As MUSOM strongly believes in scientific process for promotion of skill based management education. This project plan is to fulfill the 'Strategic Plan Number 10' under MOP 2019 entitled "Developing Centre for Communication and International Collaboration". I am very grateful to Dr. Narayan Prasad Paudel, the Secretary of Governing Council of MUSOM for his rigorous support in both professional and personal level. Similarly, I would like to express my deep gratitude to Dr. Sushil Kumar Shahi, the Acting Director of MUSOM for the assignment of the role of Coordinator of Communication and International Collaboration.

As my primary role is to work for the promotion of Language and Communication Skills of BBA and MBA students. I am also assigned to coordinate international collaboration by means of Faculty and Student Exchange Programs, Research and Publication as well. Here, this project proposal has incorporated the Curriculum of "MUSOM INTERNATIONAL ENGLISH LANGUAGE TEACHING & TESTING SYSTEM [MIELTTS]" which is prepared considering various National and International Experts, Teachers and Trainers. After carrying out a short research, I analyze the current trends of many Business Schools and Universities along with my experience of Foreign Expert of English in People's Republic of China, I have prepared The Draft Curriculum of MIELTTS.

Similarly, I am really acknowledged with the British Council and the American Embassy more specifically to the RELO and NELTA from where I got the opportunities of getting numerous Workshops and Trainings. Personally I am thankful to Mr. Janak Bahadur BC who encouraged me for the promotion of Academic Writing and facilitated in the International Connectivity. I am always grateful to Mr. Petrus Paulus from South Africa, who helped me in my difficult times, frustration and tiredness. I have to pronounce the name of Mr. David Deckor from Loss Angles, Who taught me American Accents for one month and Ms. Amber who checked my overall language and gave comments and feedback from the perspectives of native speakers of English, Mr. Neil from Australia and Mr. Erick from US also supported