

Volume 4

Annex 4.39c: Invitation Letters and Certificates  
of Participation.



# MID-WESTERN UNIVERSITY SCHOOL OF MANAGEMENT (MUSOM)

Phone: 083-525352

Birendranagar, Surkhet

Ref. No.: 062/062

L.No.: 928



Date: 08/9/28

श्री लोका लाल शर्मा  
उप.प्र. सुर्खेत

विषय: सेवा तथा वित्तीय व्यवस्थापन तालिमको सहभागी हुने कुरा।

उपरोक्त व्यवस्थापन Management Association of Nepal (MAN) को मिति 2082/9/28 देखि 30 गतेसम्म तैयार गरि लागेको Advance training on Accounting and financial management techniques

विषयगत तालिमको सहभागीताको लागि जानकारी गराइएको छ। उक्त तालिमको लागि हामीले अनुसन्धानको रूपमा 92000/- मुद्दामा नै उपलब्ध गराउने र यातायात खर्च स्वयंले नै भुक्तानी गर्नुपर्ने गरी उक्त तालिमको कार्यक्रम पढाइको जानकारी गराइएको छ। तालिमबाट उक्त विषयको जानकारी गराउने हुने कुराको बारेमा जानकारी गराउने हुने कुरा।

बोधार्थ:

श्री लोका लाल शर्मा, सुर्खेत

श्री - प्रशासक (वित्तीय) सुर्खेत

कार्यकारी निर्देशक  
श्री. विश्वप्रसाद शर्मा  
Program Director





Management Association of Nepal (MAN)

# Certificate

This certificate has been awarded to

**MR. RUPESH KHATRI**

**MID-WESTERN UNIVERSITY SCHOOL OF MANAGEMENT**

for successfully completing the Training cum Workshop Program on

**ACCOUNTING AND FINANCIAL MANAGEMENT  
TECHNIQUES FOR DECISION MAKING**

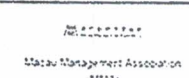
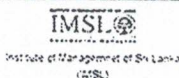
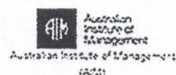
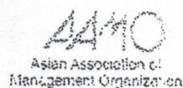
organized by MAN from May 11-13, 2018 in Kathmandu.

**Yadav P. Poudyal**  
Executive Director, MAN

**Mohan Raj Ojha**  
Secretary General, MAN

May 13, 2018

## Our International Affiliation With







# MID-WESTERN UNIVERSITY SCHOOL OF MANAGEMENT (MUSOM)

Phone: 083-525352



Ref. No.: 068/62  
L.No.: 9E2

Date: 2062/2/15

श्री श्री रवनाल ज्यू  
उप-प्रधापक, मुसोम  
इन्टरसिप संयोजक

विषय: LCCI Nepal Certified Soft Skills Training को  
सहभागी कालागि मनोनयन गरिएको ।

उपरोक्त सम्बन्धमा LCCI Nepal द्वारा मिति May 25, 2018  
देखि 27 सम्म लालितपुर सानेपामा संचालन हुने गरेको  
3 दिने Certified Soft Skill Training कार्यक्रममा  
वर्षाको इच्छा र अनुरोध बमोजिम (सर्वकारी तथा लागि  
मनोनयन गरिएको) र्हा उक्त तालिम कार्यक्रममा सहभागी  
भएवापत वरिष्ठ पत्र शुल्क रु. 25000 र म्याट  
समेत गर्दै अम्का रु. 20000 मुसोमको Faculty Develop-  
ment Program अन्तर्गत वाट कायममा पठाइएको  
व्यहोरा अनुरोध गर्दछु। साथै उक्त कार्यक्रममा लाग्ने अन्य  
खर्च स्वयंले गर्नुपर्ने जानकारी गराउदछु। तालिम प्राप्त  
गरिसकेपछि मुसोम प्रयाक्की एक समक्ष 9 दिने अन्तर्गत  
आदान प्रदान कार्यक्रम संचालन गर्ने अनुरोध गर्दछु।

- बोधार्थ
1. श्री लाला शाली उपोम
  2. डिनको कार्यालय, व्यवस्थापन विभाग
  3. एल एल सि आई नेपाल

*Niyam*  
श्री. नारायण प्र. पांडे  
कार्यक्रम निर्देशक  
उपोम



206x/2/6

शीमान कार्यक्रम निर्देशक ज्यू,  
भुसोम

विषय: तालिमका सहभागी गराउने बारे।

महोदय,

उपरोक्त सम्बन्धमा ललितपुर स्थित LCCI  
Nepal नामक प्रतिष्ठित संस्थाले यहि मिति  
206x-2-99 देखि 2-93 (25-27 मे, 2095) सम्म  
Soft Skill Development सम्बन्धित Certified  
Trainer's Training तालिम संचालन गर्ने गरेको  
हुदा उक्त तालिमले मेरो व्यावसायिक Career न  
साथ प्रसोमको <sup>गुणस्तर</sup> शैक्षिक, <sup>विकासको</sup> विकासको उद्देश्यलाई  
समेत फाइदा पुगे हुदा उक्त तालिमका मेरो  
सहभागीता को लागि Faculty Development  
Program अन्तर्गत सहभागिता गरीदिन अनुरोध  
गर्दि हु। तालिम पश्चात उपलब्ध ज्ञान र सीप  
भुसोमको फाइदाका निमित्त सक्दा प्रयोग गर्ने  
प्रतिक्रिया पनि जाहेर गर्दि हु।

महोदय  
& महावि (वतान)



# Certified Soft Skills Trainer

Your opportunity now to get trained by Nepal's leading Soft Skills Training Company,  
and you can become a world class Soft Skills Trainer.

**Duration: 3 Days**

**Program Date: 25<sup>th</sup> - 27<sup>th</sup> May 2018**

**Participation Fee: Rs. 25,000 + VAT  
(40,000 + VAT for two participant  
from the same organization)**

**Venue: Hotel Greenwich Village  
Sanepa, Lalitpur**

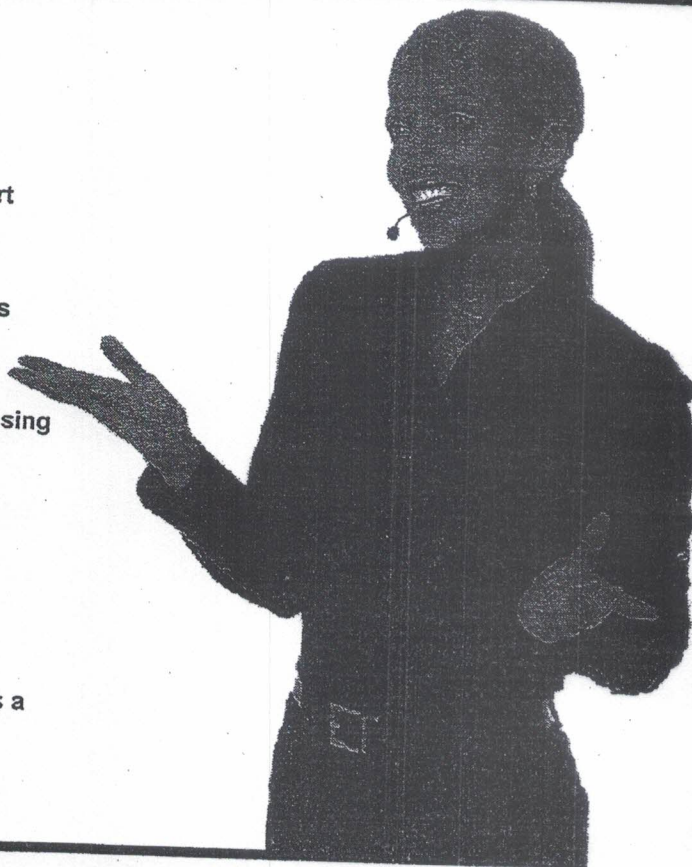
**Who Should Attend: Teachers, Aspiring Trainers,  
HR Managers, Department Heads**

**(Only passionate people should apply)**



## Benefits of becoming a LCCI Nepal's Certified Soft Skills Trainer:

- ✓ Opportunity to work with LCCI Nepal
- ✓ Globally recognized certification
- ✓ 20 free ready to run training modules
- ✓ 360 degree feedback and total post training support
- ✓ Art of re-framing language
- ✓ Guidance on how to set your training/coaching fees
- ✓ Motivating inspiring and leadership driven
- ✓ 3 days personal interaction with LCCI Trainers focusing on producing world class soft skills trainer
- ✓ Sales and Marketing training provided to launch yourself as a trainer
- ✓ Visible fast results
- ✓ Life transforming, holistic program
- ✓ Rich training videos and exclusive training music as a gift to you
- ✓ Limited Participants





# Training Content and Schedule

## Day 1 and 2

You will learn about soft skills, its importance and scope of being a certified soft skills trainer. Participants will learn high class opening skills, delivery skills and master sequencing of your content. Participants will be taught proper layout, presentation skills, questioning skills and listening skills. You will also learn use of tools and techniques of effective training i.e ice-breakers, role plays, training games, use of audio - video, background music etc. We encourage you to study top soft skills trainers of the world such as Anthony Robbins, Robin Sharma, Shiv Khera and more. During the course of training you will realise that all good soft skills trainers are also good marketers. So Day 2 will focus on marketing and selling skills.

## Day 3

It's time to practice, participants will have to practice and deliver training using all the tools and techniques taught during the training programme. Every participant will be provided with feedback and you will also learn tools and techniques of taking feedback of your own training.

**Note** - One of the main aim of LCCI's Certified Soft Skills trainer programme is to develop trainers who are capable of delivering outstanding training in any setting. The intention is to develop flexible and adaptable trainers instead of developing strict methodological trainers.

**For registration contact:**



LCCI Nepal  
Sanepa, Lalitpur, Nepal  
bd@lccinepal.com

☎ 977-1-5525671  
☎ 977- 9801185357  
🌐 www.lccinepal.com

**Our Clients:**



... and many more.